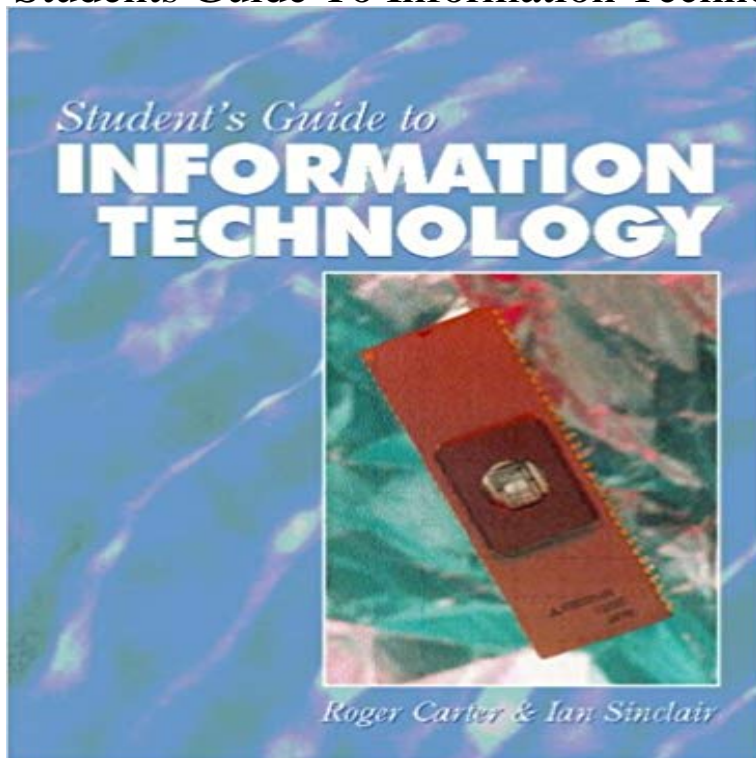


# Students Guide To Information Technology, Third Edition



Students Guide to Information Technology is more than just a guide - it is a student-centred text which aims to develop knowledge and understanding in a dynamic way, introducing theoretical aspects through familiar context, and encouraging an active learning process with objectives and numerous in-text questions. This book is a well-established and popular text for a wide range of courses - Advanced GNVQ, BTEC National, City & Guilds 7261, A-Level IT, and post-basic introductory courses run by colleges and businesses. The new edition is based on the latest technology and software applications, with new material on developments such as e-mail and the Internet. It is also presented in a new student-friendly format with a larger paper size and a more spacious layout. To complement this, the style of the text and activities has been made more accessible to facilitate independent study.

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